

TOWN OF GRABY

PART-TIME ASSISTANT TO TOWN CLERK

Part-Time Assistant to Town Clerk – Duties include issuing permits and licenses, processing and indexing land records, and assisting with election activities. Excellent customer service, office, and computer skills are required. 17.5 hours per week.

Applications and job descriptions may be obtained at www.granby-ct.gov

Apply by 12:30 p.m. on March 7, 2014, to Town of Granby, Town Manager's Office, 15 North Granby Road, Granby, CT 06035. EOE